

Oregon Society for Respiratory Care
Post-conference Board of Directors Meeting Minutes
March 03, 2016
[Holiday Inn Portland South](#)
Wilsonville, Oregon

Present: Bill Cohagen, Pedro Cabrera, Jeff Cowgill, Cathy Melero, April Venes, Tim Hutchison, Renee Angstrom, Manya Kanavalov, Marilyn Barclay, Brad Zwiefelhofer, Dave Crone, Denise Meyers, Joelle Wilson and Tony Garberg.

Not Present: Denise Meyers, Norm Kerr, James Fery, Gina Cochenour, Joe Dwan, Mark Brodie and Norma Driscoll.

Visitors: Jeremy Plambeck and Brittany Bragg.

Called to order at 1451 on Thursday, March 03, 2016 by President Renee Angstrom.

A quorum was established. Approval of Agenda

Approval of Minutes: *No meeting minutes to be approved at this time.*

Updated BOD Contact List– Updates made to BOD Contact list.

President's Report: Renee Angstrom-Present. Report given by Renee, Manya Tim, Marilyn..

\$4,150.00 Registration fees collected at door

\$250.00 Lapel pins sold

\$526.00 Raffle

\$1,526.00 Auction

\$1,000.00 Check received from RegOnline

-Missing conference registration comp from AARC \$70, Marilyn will make contact with AARC.

-Vendors checks discussed. Vendors were pleased with location and attendee participation. One suggestion to have vendors with buckets for vendor raffle tickets/prizes?

-Conference flow for next year have Speakers speak 50 minutes and Questions 5 minutes and Raffle after question period?

-Will try to provide Speaker ribbons for Speakers given out at registration table.

-OSRC Hoodies for sale next year?

Vice President's Report: Manya Kanavalov-Present; Post conference report given by Denise Meyers;

-Suggested the name for next year be changed to 'Vendor Wine Social' And schedule immediately following speakers on first day.

-Wine social cost for 2016;

\$200.00 Wine glasses

\$255.00 Crackers, etc.

\$10.00 Cork fee

\$500.00-\$600.00 Total approximately this year.

-Manager's Breakfast Costs;

\$300.00 Mailings.

\$300.00 Breakfast

-Need to target Managers better with help from Management Chair.

-Consider purchase of OSRC A/V equipment for future conferences? Suggested by Denise.

-Speaker PowerPoints to be placed on website. Update-Done.

-Potential Speakers for next year (2017_

1. Carl Eckrode

2. Jeff Helborg

-Need to have Moderator packets so all speakers bio's, announcement, raffle info, vendor info, is easily available for volunteer moderators.

-Raffle committee suggested to be set-up pre conference.

Treasurer's Report: Marilyn Barclay– Present. Report given.

-Cathy made a motion to approve preliminary proposed budget for 2016 to be amended at next OSRC meeting in June. Jeff 2nd the motion All voted in favor to approve the preliminary proposed 2016 budget and amend June 17, 2016 OSRC BOD meeting.

Student Representative; Joelle Wilson from OIT. Report given

-Joelle shared remaining items not raffled or auctioned off. A painting bid on by and purchased by Tony Garberg. Motion made for April to donate OIT basket to OITRT Club. Mayna 2nd all voted in favor. Update- April purchased OIT raffle basket due to cost of mailing, etc.

–New student representatives needed?

Director's Reports:

Eastern: Report: Norman Kerr-Not Present. No Report at this time.

Northwest: Jeff Cowgill– Present. No Report given at this time.

Northeast: Gina Cochneour –Not Present. No Report Given.

Central Valley: Position-Vacant. No Report Given

Central Coastal: Emily Uridil– Not present. No Report given

Southern: Jeff Pardy-Not Present– No Report given. Jeff Pardy to assume role after conference. Will need to be sworn in at June BOD meeting in Woodburn.

Delegate Report: Joe Dwan and Tim Hutchison– Joe not present. Tim Present. Report given above in Presidents and VP report.

PACT Report: Tony Garberg & Bill Cohagen– Present. No Report given.

Committee Reports:

Sleep Adhoc: Mark Brodie Not Present. No Report given

Education Chair/Scholarship: Norma Driscoll– Not Present.

Management Chair: Brad Zwiefelhofer– Present. No report at this time. New Managers list to be presented in near future.

Membership: Vacant

Alternate site-Jim Fery– Not Present. No Electronic Report given. President Renee requested an electronic report given to April V. OSRC april.venes@oit.edu for next meeting.

Pulmonary Rehabilitation: Vacant.

OHLA Liaison- Tony Garberg– Present. No Report at this time.

Old Business:

1. **Bylaws Committee met. (Report attached)**
2. **Website-Renee working on this project.**
3. **Military liaison position submitted for approval to Renee-Troy Wilder from Eugene/Roseburg VA.**

New Business:

1. Jeff Pardy to be sworn in at June BOD meeting in Woodburn.
2. 'Application of Interest' to be reviewed to those interested in joining the BOD at conference.
3. VACANCIES- Pulmonary Rehabilitation, Membership Committee position. And Public Awareness positions vacant. (David Crone expressed interest in Public Awareness after graduation.)
4. Regional Directors need to be persistent in making contact with all hospital managers in their region before each meeting. **President Renee requested an electronic report given to April V. OSRC april.venes@oit.edu for next meeting.**

Next Board of Director's Meetings

- 1.) June 17, 2016; Friday @ 10am-2pm. Woodburn Convention Center. To be arranged by Renee.
- 2.) September 16, 2016; Friday @10am-2pm. Eugene, OR. To be arranged by April
- 3.) November 18, 2016; Friday @ 10am.-2pm. Salem, OR. To be arranged by Manya
- 4.) February 17, 2017; Friday @ 10am-2pm. OIT Wilsonville Campus. To be arranged by Jeff Pardy.
- 5.) February 28, 2017: Tuesday @ 6pm. Pre-conference Meeting @ Conference site. To be arranged by VP.
- 6.) March 02, 2017; Thursday @ 1400 Post conference Meeting @ Conference site. To be arranged by VP.

Meeting Adjourned at 1545

**Respectfully Submitted by Secretary,
April Venes, RRT, BSRC
June 4, 2016**