

**Oregon Society for Respiratory Care  
Board of Directors Meeting Minutes  
November 14, 2014  
Salem Health Hospital  
Salem, Oregon**

**Present:** Marilyn Barclay, Joe Dwan, David Buckwalter, Tim Hutchinson, Joelle Wilson, Cathy Melero, Renee Angstrom, Jeff Cowgill, Manya Kanavalov and April Venes.

**Not Present:** Tony Garberg, Pedro Cabrera, Carmen Lohkamp,, Susan Pfanner, Mark Brody, Norma Driscoll, Carl Eckrode, Ted Welker, Ashley Weimer, Leann Forsythe, and Brian Peacock.

**Visitor:** Micki Dwelley

Called to order at 1014 on Friday, November 14, 2014, by President Cathy Melero.

A quorum was established.

Approval of Minutes:

September 12, 2014 meeting minutes presented via e-mail and during meeting.

Motioned to approve last meeting minutes by Marilyn Barclay, April Venes 2nd the motion. All voted in favor to approve September12, 2014 BOD meeting minutes.

Updated BOD Contact List- See attachment.- President Cathy Melero now Assistant Manager at Corvallis Updates to Manager's list; Denita Tanner at McKenzie Willamette Medical Center in Springfield, Or. 541 726-4946. [dentan@mcweb.com](mailto:dentan@mcweb.com) April updated OSRC website.

April sent the OSRC welcome note to New RC Manager at Peace Health, Rosie Colombe signed by members present.

President's Report-Cathy Melero-Dave Backwater brought up ideas on Manager's Breakfast

How to encourage managers to join in

Vice President's Report: Carmen Lohkamp –Not Present. See attachment. Discussed 12 speakers presently committed to the conference date. Reviewed the idea of having an auctioneer and auction during conference.

IMPORTANT; Find sponsors for all speakers to cut stipend and other costs.

Dave Buckwalter has signed contract for 2015 Wilsonville for food site etc.

And working on cancellation policy: Inclusion of \$50 cancellation fee. Add an 'at door' fee increase on registration form. Weather clause inclusion.

Treasurer's Report: Marilyn Barclay- Report given. Tax issue addressed-mistake recognized and the numbers are now right. Time to go forward.

US Bank Balances:

June 2014 \$21,502.50

July 2014 \$21, 502.50

August 2014 \$21, 684.03

Income:

June 10 \$180.00

August 20 \$852.00-Revenue Sharing AARC

Expenses:

June 9 \$204.84- Dave Buckwalter  
June 9 \$187.00- BOD lunch costs  
June 17 \$5000.00- Holiday Inn  
June 27 \$639.00- Joe Dwan  
August 8 \$706.47- Joe Dwan

Student Representative; Joel Wilson (OIT Junior)present. Expressed concerns and asked for ideas on fundraising opportunities for student attendance to State/National conferences. Asked about a student waiver for student volunteers at conference?

**Director's Reports:**

Eastern: Report: given by Tony Garberg. Not present. No report given.

Northwest: Jeff Cowgill- Report given by Jeff. OHSU has positions open per diem and noc. positions. Same as Legacy Emanuel Medical Center. Discussed the difficulties of hiring and the process of hiring at hospitals.

Northeast: Vacant.

Central: Manya Kanavalov- Report given. Bend has done some hiring. Albany has a full time day position open. Salem is hiring. New manager OSRC Welcome letter sent around for Peace Health River Bend.- (Sent) Will bring new manager letter for Denita Tanner next meeting for signatures of board.

Southern: Pedro Cabrera-Not Present- No Report given.

Delegate Report: Joe Dwan-Tim Hutchison- Report given by Tim and Joe..

#1 Resolution: Support CSRC in their advise to CoARC to use RRT as metric vs. CRT.

Motion made by April Venes to approve the support to CSRC to request the use of the RRT vs. CRT as metric for CoARC. Marilyn Barclay 2nd the motion. Voted. All in favor.

Discussion regarding with this resolution there is no need to open licensure to do this change in licensing. CRT to RRT.

#2 Resolution; OSRC board to support CSRC resolution in HOD requesting CoARC to use RRT as metric vs. CRT. Motion made by Joe Dwan @nd by Dave Buckwalter. All voted in favor.

HOD Resolution #78-14-8; Accountability for following through on Resolutions that have passed.

Marilyn Barclay made a motion to approve Resolution 78148. Joe Dwan 2nd the motion all voted in favor.

Discussion noted. Resolutions passed and there may be no follow through?

See 2 attachments that were passed during meeting. 1 Attachment for HOD Resolution.

PACT Report: Joe Dwan- Present. Report given. Treasurer states OSRC may not have enough funds to send two PACT representatives from Oregon on March 17 & 18th, 2015.

**Committee Reports:**

Sleep Chair: Mark Brodie; Not Present-Report given via e-mail

Education Chair/Scholarship: Norma Driscoll- Not Present. Norma gave report via e-mail to Cathy Melero. New forms for Poster board revised and placed on website by Cathy Melero. New revisions for

2016 may include non-student participation? Will discuss further on this in the future. Need to have a conversation about where they want to go with revisions. I do not believe it should be wide open to any one to participate without some sort of screening process which is what the program coordinators do, and the intent was to engage the students and get them to participate in the professional organization with an incentive in the way of the awards. So that it can be more inclusive of Concorde College graduates who graduate just before the conference maybe we should consider changing the criteria to those currently enrolled in a program or who successfully complete their program in 2015.

Management Chair: Marilyn Barclay-Present. No report given. Manager's list to be updated by Marilyn or Jeff.

Membership: Brian Peacock and Leeann Forsythe-Not present. No report given.

Audit: Tim Hutchison- No report at this time.

Alternate site-Ted Welker-Not Present-No Report given.

Pulmonary Rehabilitation: Susan Pfanner, RT is the new President of OSCVR. Cardiovascular and Pulmonary Rehabilitation.

OHLA Liaison- Tony Garberg- Not Present. Report given by Joe. Troubles with recruiting sleep techs. OJT petition denied. Discussion opened up on the lack of assessment skills of OJT's being biggest concern. MD on OHLA board feels the same in regards to having personnel that have better education doing sleep tech position.

**Old Business:** Manager's breakfast-Dave Buckwalter brought up ideas on how to get manager's attention and interest. Suggestions included Invitation with limited space? First 20 to receive a prize? E-mail invites to be sent out. The topic to include CCO as lead off speaker for first speaker of the day to encourage stay-over into conference.

**New Business:** Cathy to send letter to CoARC in support of RRT vs. CRT from OSRC. New revisions for 2016 Conference Poster board and scholarships may include non-student participation? Will discuss further on this in the future.

#### **Next Board of Director's Meetings**

- 1.) February 6, 2015, 10-2pm. Lebanon Samaritan Center- Marilyn Barclay to arrange.
- 2.) Pre-Conference BOD Meeting on March 3rd, 2015 @ Holiday Inn Wilsonville @ 6pm. To be arranged by VP.
- 3.) Post Conference BOD Meeting 4th, TBD

**Respectfully Submitted by Acting Secretary,  
April Venes  
December 10, 2014**